

Richmond Free Library Trustees

Monday, August 3, 2026 6:30-8:00pm

Location: Library Community Room

Present: Matt Crabb, Suzanne Krohn, Ellen Crary, Dana Van Horn

Public Comment : No public comments

Votes

- Approved: June meeting minutes
- Approved: warrants
- 1. 7/20- #22959 in the amount of \$1,617.53
- 2. 7/20- #22973 in the amount of \$906.81
- 3. 7/6- #22949 in the amount of \$2,397.83
- 4. 6/15- #22944 in the amount of \$2,279.46
- 5. 8/3- #22988 in the amount of \$2319.28

Director's Report

- Septic Update-P&P will replace the pipe per bid. The library will be without water on that date but patrons will be able to access facilities at the town offices. This is tentatively scheduled for August 13 to coincide with other town road construction projects to lessen disruptions to traffic flow through town.
- There was a town wide power outage on 7/27 which created a surge on the elevator motherboard. The elevator is closed until an updated motherboard with surge protection can be installed. An insurance claim has been filed by the town
- The quote to replace the tracks for the drapes is approximately \$4500. This will be discussed at an upcoming meeting to budget from the library or potentially the Friends of the Library.
- The piano is in need of a large repair. The quote was \$1500-\$1800. At this time we were unsure where the funds would come from and we'll discuss in the future.
- The sprinkler needs a trip test every three years which is upcoming. The anticipated expenditure is \$2600 in light of this. It was proposed to raise the maintenance line to \$1500.
- Thank you to the friends of the library for the new table and chairs in the mezzanine. It looks fantastic in the place and is frequently used.

- The summer reading program went very well. The drop-in schedule worked best both for staff and community. Thank you to Wendy and Evelyn for running another successful year.
- Robin is planning on doing Vermont Reads again this year as well as teen programs. The book this year is “Charity and Sylvia”, which will tie in with the 250th anniversary and Vermont history.
- Kanopy subscription use is now a “unlimited favorites.” Tickets will go out to individuals to choose other options financially it will come out the same price. Friends of the library has again contributed \$2500 for Overdrive.

Grant Letter Update

The letter for the HUD grant was written and approved unanimously and will be submitted by the deadline.

Other business

Dana brought attention to the current town report. He had questions about several line items and why there was a large decrease of expenditures between 2026 and 2027. Suzanne explained that wording was created to match other town categories but the library budget hadn't changed that significantly.

The Board moved to executive session to discuss a patron's private concern and also to review the unsupervised child policy.

Next meeting September 14.