

**Richmond Free Library Trustees**  
**Minutes – Tuesday, November 4th, 2025 6:30-7:30 pm**  
**Location: Library 3rd Floor with Zoom option**

**Present: Laurie Dana (in person), Matt Crabb, Rafael Kennedy, Suzanne Krohn,  
Amy Wardwell (on Zoom)**

**Vote** – Motion to approve October minutes by Matt Seconded Laurie. Unanimous approval.

**Vote** – Motion to approve Warrant #22773 in the amount of \$2,501.90 and Warrant #22782 in the amount of \$1,225.90 by Rafael. Seconded by Matt. Unanimous approval.

**Library Director's Report**

- There is no quarterly report until later in the month.
- The first budgeting process meeting went well, going through any changes to the actual lines. The selectboard had some questions. They are projecting an under 4% increase, but of course everything will depend on the voters. Suzanne is cautiously optimistic. The request for increased reserve was met with a reasonable amount of support.
- In the last meeting Amy said she was going to look into possible grant funding to replace the computers. Neither Amy nor Suzanne was able to find anything promising. Donations may be the best way to approach it. Laurie will reach out to a friend at PCC.
- Friday Food Affair date is February 6th (confirmed). We are looking into ways to distribute our signup genius to the broader Friends of the Library group. We will also plan to distribute it to at least the Cookbook club and maybe other book clubs.
- The Friends has begun collecting donations. So far, donations have been coming in at a reasonable rate.
- There is cracking in the newly installed flooring in the bathrooms. We are in the process of talking to people from Flooring America to see if it can be replaced.
- There was an issue with the elevator on Saturday. The alarm went off for the entirety of the time the Saturday Yoga folks were there. The next scheduled service is next month. Currently fixed.
- The town center committee disbanded.
- On November 12 there will be a screening of a documentary called "Gone Guys" about young men being adrift. Local speakers will be in attendance to talk about it.

**Discuss Painting Schedule and Funds**

- The painters suggest doing phases 2, 3, and 4 this winter for \$51,955 starting in January, and then phases 1 and 5 next winter for \$26,912. If we did this, this would leave us with around \$3,000 in the budget assuming we got the reserve increase we requested in the initial budgeting process.
- We acknowledge the need to eventually repaint this, perhaps in something like 20 years, but this is outside the time horizon that the town currently needs to budget for.

Motion to adjourn by Matt.

**Next meeting – Tuesday, December 8th 2025 at 6:30 p.m.**

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