**Richmond Free Library Trustees**

**Minutes – Monday, June 9th, 2025 6:30-7:30 pm**

**Location: Library Community Room with Zoom option**

**Present: Matt Crabb, Laurie Dana, Rafael Kennedy, Amy Klinger, Suzanne Krohn, Amy Wardwell**

**Vote** – Motion to approve May minutes by Laurie. Seconded by Matt. Unanimous approval.

**Vote** – Motion to approve warrants #**22594** in the amount of $**1,911.70** and #**22606** in the amount of $**2,699.29** was made by Matt, seconded by Laurie, and approved unanimously.

**Treasurer’s Report**

* We are doing fine. We’re tracking fairly closely, as well as we don’t spend a large amount of money in the last month. We are unclear about how the library reserve fund is being tracked in the current reports that Laurie is looking at.

**Library Director’s Report**

* Some September electrical work for around $1300 was billed to the town. Regardless of how that ends up being charged, we will not have depleted the maintenance budget.
* A piano technician will come and repair the piano in the community room.
* The Friends of the Library meeting is upcoming. Many people have conflicts as it is the last day of school.
* Garden volunteers have come through. There’s one in the front and one in the back that is a children’s teaching garden. There were lots of donations in response to the call on FPF.
* Trustees have to complete their ethics training.
* 47 people went to the beaver documentary.
* The farmer’s market has reached out to see if people want to participate in kids day. In the past our table has been poorly attended. This is on August 15th. Suzanne suggests read-and-win ribbons. We are thinking about ideas. Laurie suggests we have an explicit goal if we are to do this table.
* We had a popular yoga and meditation workshop that was sufficiently popular to form a waitlist.

**Painting Update**

* Matt and Suzanne are putting together an RFP for painting, and thought, given the likelihood of existing lead paint, that we should perform lead testing. The RFP will be one big document requesting quotes for multiple sections of work. There will be significant disruption to the functioning of the library.
* Matt got a call back from a lead testing expert. He’ll come back for a few hours to do lead testing. He doesn’t need staff support. He said he could come prior to the RFP. Matt called three different people, having received only one response.
* We’ve heard from Green Mountain Painters, but not any other painters.

**Vote** **–** Motion to approve the updated Library Gift Policy by Matt. Seconded Amy W. Unanimous approval.

**Executive Session** – Motion by Laurie to enter executive session to discuss a personnel matter. Seconded by Amy W.

Motion to adjourn by Laurie, seconded by Matt; Meeting adjourned at 7:28

**Next meeting – Monday, July 14th 2025 at 6:30 p.m**